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ORDER FORM

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| SKU | PRODUCT NAME | RRP | MOQ | PACK PRICE | QTY |
|--------------|---|--------|-----|------------|-----|
| HT-PL-INK01 | HELLO TIME Planner & Notebook (Inkwell-H) | £36 | 5 | £75 | |
| HT-PL-INK02 | HELLO TIME Planner & Notebook (Inkwell-V) | £36 | 5 | £75 | |
| HT-PL-POS03 | HELLO TIME Planner & Notebook (Positive-H) | £36 | 5 | £75 | |
| HT-PL-BRU04 | HELLO TIME Planner & Notebook (Brushstroke-H) | £36 | 5 | £75 | |
| HT-PL-POS05 | HELLO TIME Planner & Notebook (Brushstroke-V) | £36 | 5 | £75 | |
| HT-MD | MY DAY - Daily Desk Pad | £8.50 | 10 | £35.40 | |
| HT-MW | MY WEEK - Weekly Planning Pad | £14.50 | 10 | £60.40 | |
| HT-STPK | Planner Diary Sticker Pack | £9 | 5 | £18.75 | |
| HT-PEN-01 | Motivational Quote Pencil Set | £8 | 10 | £33.30 | |
| HT-NB | HELLO NOTES - Notebook | £12.50 | 5 | £26.05 | |
| CARDS | | | | | |
| HT-GC-GABA | Go Ahead Be Amazing | £3.95 | 5 | £7.90 | |
| HT-GC-HABI | Happy Birthday Card | £3.95 | 5 | £7.90 | |
| HT-GC-RBIR | Rocking Birthday Card | £3.95 | 5 | £7.90 | |
| HT-GC-RMAR | Rocking Marriage | £3.95 | 5 | £7.90 | |
| HT-GC-WHO | Whoop | £3.95 | 5 | £7.90 | |
| HT-GC-AWE | You Are Awesome | £3.95 | 5 | £7.90 | |
| HT-GC-LOV | Love | £3.95 | 5 | £7.90 | |
| HT-GC-ONE | One of a Kind | £3.95 | 5 | £7.90 | |
| HT-GC-GRAD | Congrats Grad | £3.95 | 5 | £7.90 | |
| HT-GC-JOB | New Job | £3.95 | 5 | £7.90 | |
| HT-GC-TOMY | To My | £3.95 | 5 | £7.90 | |
| HT-GC-MUM | Mum | £3.95 | 5 | £7.90 | |
| HT-GC-HEL | Had Me At Hello | £3.95 | 5 | £7.90 | |

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Designed & Made in the UK

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WORKING WITH HELLO TIME

- 01** Our minimum first order value is £200 ex VAT, carriage paid. For subsequent orders it's £150 ex VAT, carriage paid. With the exception of greeting card only orders, minimum order value is £80 ex VAT.
- 02** Our minimum order quantities are detailed in our catalogue and order form. HELLO TIME reserve the right to increase quantities to meet these minimums set if required.
- 03** Items in stock will be dispatched within 1-2 working days from receipt of payment. Please allow 24-48hrs for your order to arrive after dispatching from our studio. During busy times or for large orders it may be longer. We will always let you know when you place your order.
- 04** Shipping is free for all UK Mainland orders over £300 ex VAT & £150 ex VAT for card only orders. All other orders will be charged a £12 delivery fee. Shipping for European and International destinations will be charged according to destination and size of parcel at the time of ordering.
- 05** In the unlikely event that your order arrives damaged, please e-mail photographic proof within 48hrs of delivery to hello@hellotime.co.uk. Any discrepancies in orders must be reported to HELLO TIME within 5 days of receipt, detailing the issue and order number.
- 06** A pro-forma invoice will be issued and payment is required before goods are shipped.
- 07** Any amendments to your order must be emailed to hello@hellotime.co.uk within 24hrs or prior to dispatch. Once the order has been dispatched, we are unable to amend or cancel the order. All orders are firm sale, we cannot accept any returns.
- 08** HELLO TIME reserves the right to make changes to the specifications or design of products or withdraw products without notice, at any time.
- 09** List prices are subject to change. Any local taxes, duties and customs fees are your responsibility. Prices are exclusive of VAT. For EU customers we will need your VAT and EORI numbers.
- 10** If Hello Time's products are sold online, credit must be given to HELLO TIME in the product description. Retailers may not resell HELLO TIME products on any 3rd party online platforms such as Amazon, Not on the High Street and Ebay etc. without prior permission in writing.